



Cochranton Fire Department
113 East Adams Street
P.O. Box 655
Cochranton, PA 16314

(814) 425-2111

RENTAL CONTRACT FOR THE SOCIAL HALL

This contract made on _____, 20____, between
Cochranton Volunteer Fire Department (Owner), and _____ (Renter),
(Renter's address) _____ (city, state, zip code),
(Renter's phone #) _____. It is agreed that the Owner shall rent to the Renter
the Cochranton Volunteer Fire Department Social Hall under the following terms and conditions.

1. The rental period shall commence at _____ on _____ 20____, and
end at _____ on _____ 20____. The event cleanup must be
completed immediately following the event.
2. The fees to be paid for this rental shall be:
 - a. Hall\$ _____ Paid _____
 - b. Security Deposit\$ _____ Paid _____
 - c. Full Kitchen Use\$ _____ Paid _____
 - d. Funeral DinnerNo Charge
 - e. The Security Deposit is to be **PAID IN FULL** two (2) weeks prior to the rental
period. Make the check payable to **Cochranton Volunteer Fire Department**.
 - f. Hall Rental/Kitchen Use shall be **PAID IN FULL** 24 hours before use when the
Owner's representative provides the entry card to the Renter.



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3. The Security Deposit will be refunded if the Owner is satisfied with the condition of the hall following the Renter's event. The Renter's cleanup includes removal of all decorations, table coverings, paper products and empty all trash cans, which are to be placed in the large garbage dumpster located outside, behind the Fire Department. Tables **MUST** be wiped clean and the chairs set upon the tables. The floors must be swept clean with a broom. **The security deposit is NON-REFUNDABLE if damage occurs, cleanup is not complete, the entry card or cards are not returned, or with cancellation of the event with less than 2 weeks notice.**
 - a. The Renter has the option to request up to five (5) entry cards for the purpose of their event. These entry cards will provide access to the rear entry doors and the front entry doors to the social hall. **ALL ENTRY CARDS MUST BE RETURNED IMMEDIATELY FOLLOWING THE EVENT OR THE SECURITY DEPOSIT WILL NOT BE RETURNED.**
 - b. Owner has provided _____ entry cards to the Renter.
4. You are hereby notified that no person under the age of 21 shall be served alcohol in the building or on Fire Department property. It is also forbidden for any person who appears visibly intoxicated to be served, possess, or in any manner consume alcoholic beverages. By signing this contract the Renter becomes the person in control of the hall rental. If the Renter or persons acting under or through him/her permits a violation of these rules concerning alcoholic beverages, the Owner reserves the right to immediately terminate the function or activity with no refund of the rental fee or security deposit.
5. The renter agrees to abide by all written regulations that may be posted on the premises. This building is a **NON-SMOKING** public building. If the Renter or persons acting under or through him/her permits a violation of these rules concerning smoking, the Owner reserves the right to immediately terminate the function or activity with no refund of the rental fee or security deposit.
6. All activities connected with the rental of the hall must be confined to the areas rented hereunder and no activities are permitted outside, nor is food or beverages to be taken outside of the leased premises. Further no other areas of the Cochranton Volunteer Fire Department are to be entered by the Renter or his/her guests. **The maximum seating capacity is 200.**



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7. The Renter may decorate as follows:
 - a. No adhesive materials, hooks, staples, thumbtacks, nails or other similar devices are to be used in connection with decorations. **NOTHING IS TO BE PLACED ON THE WALLS.**
 - b. No decorations are to block any doorways.
 - c. The Fire Department plaques may not be removed for any activity.
8. Kitchen use only permits the Renter to use counter space, pie racks, commercial coffee pot, ½ of the refrigerator (right side), stove and oven, sinks and microwave. The Renter is not to use the dishes, silverware, or pots and pans. **USE OF THE DISHWASHER IS NOT PERMITTED.**
9. The outside sign may be used when available. Renter is responsible for lettering and removal of lettering at the conclusion of the event.
10. The Security Deposit shall be returned to the Renter (after inspection of the premises and return of the entry cards) normally less than one (1) month after rental date.
11. The Renter agrees to protect, indemnify and hold harmless the said Owner, all members of the Cochranton Volunteer Fire Department and current insurance company or their successors and assigns, against and from any and all liability, damages, penalties, costs, taxes, fines and prosecutions of every kind and nature, including attorney's fees, which may result directly or indirectly or arise out of any function or activity that the Renter may organize or cause to be organized upon leased premises.
12. As a further consideration for the use of the subject premises, the Renter shall assume full responsibility for the actions and behavior of all persons whom the Renter may invite onto the premises as well as all other persons who may be attracted onto the premises by the activities or functions that the Renter may cause to be organized thereon. The Renter also agrees to reimburse the Cochranton Volunteer Fire Department in the amount of the replacement value of any and all property that may be damaged or destroyed by any person whatsoever during the course of any activities and/or functions that the Renter may cause to be organized on the premises.



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If the Renter agrees to abide by the rules of this contract, please sign below. A copy of this contract shall be provided to the Renter at the time of signing.

(Renter)

(Owner Representative)